Imperial Calcasieu Human Services Authority

Governance Board Meeting

3505 5th Avenue, Suite B

Lake Charles, Louisiana 70607

February 10, 2015 5:30 – 7:30 PM

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AGENDA

1. CALL TO ORDER

Doug Hebert called the meeting to order at 5:34 PM noting that a quorum was present.

ROLL CALL

Doug welcomed our newest board member Mr. Gordon Propst. Board members in attendance.

1. Doug Hebert, appointed by Allen Parish
2. Clarence “Chris” Stewart, appointed by Governor Jindal
3. David Palay, appointed by Governor Jindal
4. Susan Dupont, appointed by Cameron Parish
5. Patricia Farris, appointed by Beauregard Parish
6. Christina Mehal, appointed by Jeff Davis Parish
7. Gordon Propst, appointed by Calcasieu Parish

EXECUTIVE STAFF PRESENT

1. Paul Duguid, Chief Financial Officer
2. Alayna Patterson, Human Resource Analyst
3. Nikki James, Executive Assistant

III. INTRODUCTION OF GUESTS

Doug Hebert announced our scheduled guest Courtney Phillips and Judge Robert Wyatt will not be in attendance. Doug welcome guest in attendance and invited them to introduce themselves. Aaron LeBoeuf, First Federal Bank of LA, James Lewis, ImCal HSA Developmental Disability Division, Corlissa Hoffoss, attorney and has a daughter with Autism.

IV. APPROVAL OF MINUTES

Doug entertained a motion to approve the January minutes the Board received via email prior to this meeting. Minutes were approved with no objections.

V. APPROVAL OF AGENDA

Doug announced there are corrections to be made to the agenda.

Financial Conditions/ Activities Report will be added to the Executive Director Report. Executive Director Reports were presented by Paul Duguid in Tanya’s absence.

VI. MONITORING

a. Policy Review

* + - Solicit Comments on ED Performance- David Palay

Solicit Comments on ED Performance review will be rescheduled to March 2015 meeting due to Tanya McGee’s absence.

* + - Board Members Financial Disclosure

Doug reminded board members it is time to complete Financial Disclosure Packet. Board members requested a packet be emailed to them.

VII. EXECUTIVE DIRECTOR REPORT

* + - * 1. Update on Gov. Appointee Vacancy

Paul informed the Board all paperwork and recommendations for Aaron LeBeouf to fill vacant seat were submitted to the Governor’s office.

* + - * 1. DHH Contract

DHH contract has been signed with no new amendments.

* + - * 1. Bayou Health Plan Transition

Tanya has attended the first of a series of monthly meetings. First session was a meet and greet which included LGE’s, various offices of DHH, patients and advocacy groups. Meetings are being held to discuss questions and concerns of the transition. DHH is still in the process of drafting the contract. Magellan contract expires in approximately nine months. Bayou Health consist of five separate Bayou Health plans.

* + - * 1. Interview with Department of Justice

Tanya was contacted by Department of Justice and has scheduled a meeting on February 23, 2015. They are investigating the Department of Health and Hospitals. Department of Justice is looking into the 1915i waiver which allows for community based services. None of the LGE’s or Imperial Calcasieu included in the investigation.

* + - * 1. Financial Conditions/ Activities

Paul Duguid provided an overview of ImCal’s Revenue FY 2015 thru the end of January and a new Expenditure report. Each board member received a handout at the meeting. The Revenue FY 2015 shows by transactions revenue generated and being put back into the budget. Paul stated our biggest source of revenue is Medicaid Revenue and directed everyone to page 7 which shows Medicaid Revenue at $280,128.54. Total FY 2015 revenue thru January is $396,474.02. The goal is to create a report to integrate revenue and expenditures together.

VIII. NEW BUSINESS

Doug opened the discussion regarding giving a certificate of appreciation to former board members Shawn Sabelhaus and Sandra Gay for their terms served. Board members agreed with this suggestion.

IX. NEXT MEETING

Board members agreed to have next meeting on Thursday, March 12, 2015 due to a scheduling conflict.

X. ADJOURNMENT

Doug entertained motion to adjourn meeting. David Palay made motion and Susan Dupont seconded motion.